

Vernon County Zoning Committee Meeting Minutes

Small Meeting Room, 2nd Floor Erlandson Building

May 11, 2010

Members Present: Brian Richardson, Francis Hynek, Richard Brose and Ray Moser. Jerry Cade absent.

Others in attendance: Susan Burkhamer, Zoning Administrator

Brian Richardson brought the meeting to order.

Burkhamer affirmed proper notice and posting.

Brose moved to approve the minutes from the last meeting as mailed, 2nd by Hynek with all in favor.

Burkhamer presented the Work-Income-Expense report, noting that the month, compared to last year, was down, but year-to-date figures are stronger than 2009. Hynek moved to approve the voucher in the amount of \$1,040.85, second by Moser with all in favor.

Richardson questioned the complaints and violations that were noted in the April minutes. Burkhamer reported on the monthly office activity with progress on the Millner situation. Burkhamer said another complaint was referred to the department by Greg Lunde and she was following up with the occupant of the property in Hillsboro Township in the office today. Burkhamer also noted that she was dealing with a teepee located below the Melby Dam and matters involving locating a Dairyland Substation on Springdale Road which was also affected by the hydraulic shadow of the Raaum Dam (Bad Axe 2). Burkhamer expressed to the committee how helpful it was to have access to the GIS files that depict the 100 year floodplain as well as the hydraulic shadows, and regularly uses them in correspondence to landowners. This assists the landowners in understanding the concept of floodplain and hydraulic shadow.

Hynek questioned the relationship between Land and Water's Dam Project Manager's duties vs. the Zoning Department's role. Hynek suggested that the deeds of landowners below the dams be reviewed for restrictions that may exist relative to the dam locations as a tool in gaining compliance.

Burkhamer said that she had completed a field audit of systems with the regional Wastewater Specialist from the Department of Commerce. The audit was relatively uneventful, but the few items that needed to be followed up on were her responsibility to generate letters to the plumbers and landowners.

Richardson asked if Burkhamer had utilized on-call help. Burkhamer responded that she had, and she was working on scheduling one individual into the office on a regular basis so that she had someone that was involved enough to take direction on looking up pertinent information on the computer, thereby freeing up time for herself.

The next meeting was set for June 8, 2010 at 8:30 a.m. – UW Extension 2nd Floor meeting room. Hynek moved to adjourn, 2nd by Moser with all in favor.

Approved: _____

Motion/2nd: _____