

**VERNON MANOR BOARD OF TRUSTEES**  
**AUGUST 13, 2010**

The meeting was called to order in the Conference Room of Vernon Manor at 8:30 a.m. Present were Raymond Moser, James Servais, Ole Yttri, Barbara McNeal and Nancy Witthoft, Administrator.

Affirmation of proper public notice of the meeting was given. Moved by Mr. Servais, seconded by Mr. Yttri, all voting aye by voice vote to dispense with the reading of the proceedings of the July 9, 2010 meeting and to approve the proceedings as printed.

Monthly bills were reviewed. It was moved by Ms. McNeal, seconded by Mr. Yttri, all voting aye by roll call vote to approve the bills as reviewed and authorize payment.

**Administrator's Report:**

- **Census** – Remains in the low 80's.
- **Marketing** – Nothing different.
- **Resolution**– Administrator presented a resolution which originated from WAHSA requesting this committee and the full Board of Supervisors to sign and send on to the Governor and State Legislature. It requests the State to increase the supplemental payment paid to county nursing homes. All agreed to send the resolution on to the County Board.
- **Contract** – The Union Contract for 2010 was signed.
- **Staffing** – An employee was given back pay plus insurance costs as a union settlement. One employee has asked for up to one year leave due to her husband's illness – this was granted by the Board. An employee from the kitchen was fired for attendance problems. The Administrator expects a union grievance.
- **WIPFLi** – A presentation was given by Larry Lester of WIPFLi regarding our Long Range Planning. Following the presentation, the Board requested the Administrator to do an update to the County Board of Supervisors.
- **Union**– Negotiation dates and times for the 2011 contract were shared. General concerns of the Administrator were shared.
- **Budget** – Approval was given to increase private room rates for the 2011 budget. The Administrator will share the budget with the Trustees for their approval at the September meeting.
- **Financials** – Review of June financials show a loss of \$23.91 per resident per day. This will improve in July with the deposit of our supplemental payment. Our revenue due to decrease in census is most of our problem. Staff are doing a good job of controlling expenses.

The agenda being completed, motion by Mr. Yttri, seconded by Ms. McNeal, to adjourn. All members voting aye.

The meeting adjourned at noon. Next meeting date: Friday, September 10, 2010 at 8:30 a.m.

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Raymond Moser, Chairperson

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James Servais, Board Member

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Edward Martinez, Board Member

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Ole Yttri, Board Member

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Barbara McNeal, Board Member

