

VERNON MANOR BOARD OF TRUSTEES

April 9, 2010

The meeting was called to order in the Conference Room of Vernon Manor at 8:30 a.m. Present were Raymond Moser, Ole Yttri, Barbara McNeal and Nancy Witthoft, Administrator.

Affirmation of proper public notice of the meeting was given. Moved by Mr. Yttri, seconded by Ms. McNeal, all voting aye by voice vote to dispense with the reading of the proceedings of the March 12, 2010 meeting and to approve the proceedings as printed.

Monthly bills were reviewed. It was moved by Ms. McNeal, seconded by Mr. Yttri, all voting aye by roll call vote to approve the bills as reviewed and authorize payment.

Administrator's Report:

- **Census** – Average for April – 84 – many short term – rehabs. Five going home this week.
- **Marketing** – Radio and T.V. – Legislative Day
- **Staffing** – Occasional pool C.N.A. on weekends – cutting back on staff due to decrease in census.
- **WIPFLi** – Need to decide on a date for the next meeting – April 22nd was chosen.
- **Convention** – Permission to attend spring WAHSA Conference in La Crosse was granted to Administrator and Director of Nursing.
- **Nursing Home Week** – We will be celebrating the week of May 9th. Multiple functions for residents and staff ending with a Chicken Q for the public to raise money for sunroom furniture.
- **Survey** – The State accepted the plan of correction for our cites received during our yearly survey. I have also self-reported an incident that happened here between two staff members and a resident. I have terminated the staff following the investigation. The State surveyors will be in to follow up on the investigation.
- **Legislative Day** – Don't forget to come!
- **Financials** – February 2010 – our operating loss is \$23.54 per resident day. This is due in part to low census and a downward adjustment to our MA rate. I expect a \$160,000 SP payment in March which will help offset the loss.

The agenda being completed, motion by Mr. Yttri, seconded by Ms. McNeal, to adjourn. All members voting aye.

The meeting adjourned at 9:30 a.m. Next meeting date: Friday, May 14, 2010 at 8:30 a.m.