

BOARD OF HEALTH MINUTES

August 14, 2014

The Vernon County Board of Health met Thursday, August 14, 2014 in the 2nd Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Shawn Redington, Sherrie Seidel, Frank Easterday and Rhonda Peterson, RN, BSN.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: David Banner and Brian Turben

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:15 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

Minutes of the July 10, 2014 BOH meeting were presented and reviewed. Glenda Sullivan moved to accept 7/10/14 minutes as presented. Seconded by JoAnn Nickelatti. Motion carried.

AUDIENCE TO VISITORS

No visitors present.

REVIEW AND VOTE ON VOUCHERS

Bills for July 2014 were presented and reviewed. Shawn Redington moved to allow payment of bills for July 2014. Seconded by Rhonda Peterson. Motion carried.

Public Health Preparedness

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Agency is planning Flu Clinics in the schools for the coming school year and it will count as an exercise. Clinics can be set up for other vaccines as well this year and they will count as an exercise.

NEW BUSINESS

- WIC Program update/Equipment/Supplies

- Discussion and possible vote on limited term contracted WIC Nutritionist position.

Miss Johnson reported that Kelly Stefferud, RD will be going on maternity leave around the middle of October 2014. There is a need to have a dietician available to counsel high-risk clients and to carry out the Fit Families program. This will be a limited term position of about 12 weeks. Two recent graduates of Viterbo University, Dietetic Program contacted the Health Department indicating an interest in the position. Both are Registered Dieticians waiting for Certification from the State. One individual is currently working part-time and was not able to rearrange her schedule to fit WIC. The other individual is available and is familiar with WIC. Shawn Redington moved to contract with Gretchen Lindahl, RD to provide nutrition services for Vernon County WIC Project while Kelly Stefferud, RD is on maternity leave for 12 weeks beginning mid to late October 2014 at \$27.00 per hour plus mileage if driving to clinics/meeting. Seconded by Glenda Sullivan. Motion carried.

- The WIC participant count for July 2014 was distributed to the Board of Health.

-Public Health

● Update on Environmental Health Activities

- Property in White City. Mr. Moris, RS reported the property has been cleaned up.
- Property in Valley. Mr. Moris, RS visited on 8/14/14 and found that the owner has made some progress in cleaning up his property. Mr. Moris will continue to work with the property owner.
- Orders of Abatement were issued on two houses in Hillsboro area where several individuals were arrested for making methamphetamine. The houses will have to be completely cleaned, painted etc. before they can be occupied again.
- **Budget Reports July 2014.** Budget reports for July 2014 presented and reviewed. Glenda Sullivan moved to approve the July 2014 budgets as presented. Seconded by Frank Easterday. Motion carried.
- **Budget for 2015 – discussion and possible approval.** Budget proposals for 2015 presented, reviewed and discussed. Glenda Sullivan moved to accept 2015 budget proposals and forward requests to Finance Committee for approval. Seconded by Shawn Redington. Motion carried.

- **HoChunk Fund Request and approval.** Information and request to be submitted to Finance Committee distributed to BOH. Approval for Medication Management Program and POCAN was given at previous BOH meeting.
- **Public Health Report.** Miss Johnson distributed the report for July 2014. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The September 2014 meeting is scheduled for September 9, 2014 @ 1:00 PM
- The October 2014 meeting is scheduled for October 7, 2014 @ 1:00 PM

ADJOURN

Frank Easterday moved to adjourn the meeting. Seconded by Shawn Redington. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Secretary