

PERSONNEL COMMITTEE MEETING

Thursday, August 18, 2011

MINUTES

The Personnel Committee meeting was called to order by Chairperson Geoff Banta at 10:30 a.m. on Thursday, July 21, 2011 in Room 309 of the Courthouse Annex.

Members Present: Chairman Banta, , Cade Cary, Phil Hooker
Members Absent: Will Beitlich, Frank Easterday
Others in attendance: Greg Lunde, Tom Spenner, Linda Kica

1. Call to order, Geoff Banta, Chair presiding.
2. Affirmation of proper public notice of meeting.
3. Approve meeting minutes – July 21, 2011
 - a. **Motion by Cary to approve minutes, second by Hooker. Vote unanimous. Motion approved.**
4. Audience to visitors.
 - a. **None.**
5. Review and Approval of New Position.
 - a. **None**
6. Review and approval of replacement positions
 - a. **None.**
7. The Committee may entertain a motion to enter into closed session pursuant to:
 - a. **19.85(1)(g)**
Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Entry into closed session if adopted. **Motion by Cary, second by Hooker. Vote unanimous. Motion approved.**

Reconvene in open session pursuant to Wisconsin Statutes Section 19.85 (2)(Roll call vote if motion is not unanimous). **Motion by Cary, second by Hooker. Vote unanimous. Motion approved.**

May act on items discussed in closed session **None**

8. Review and approve 2012 Personnel Budget
Budget will be submitted to Finance Committee for approval.
9. Review and approve Personnel Policies
 - a. Solving Problems and Complaints/Grievance Procedure
 - b. Safety and Worker's Compensation/Grievance Procedure**Committee and staff discussed outside counsel recommendations for policies; changes will be made and brought to September Personnel Committee meeting.**
10. Staff Update (if available).
11. Confirmation of next meeting date(s). September 15, 2011
12. Adjourn.
Motion by Cary, second by Hooker to adjourn. Vote unanimous. Motion approved.