

MINUTES

The Vernon County Department of Human Services Committee met on Monday, July 14, 2014. The meeting was called to order at 9:00 a.m. by Chairperson Sherman Erlandson. Proper public notice was given. Motion made by Brault to approve the minutes as sent. Second by Hicks. Motion carried.

Audience to Visitors

No one from the audience wished to speak.

Review/Approve 2014 Purchase of Service Contract Amendments

Eitland stated there was 1 contract amendment for AAA Family Homes. Eitland stated this is for 4 additional people and is currently within budget. Motion made by Hicks to approve the amendment in the amount of \$252,410. Second by Brault. Motion carried.

Presentation of Vouchers/Internal Transfers

Vouchers were presented. Motion made by Vosseteig to approve the vouchers in the amount of \$253,718.80. Second by Bringe. Motion carried.

Internal vouchers were presented. Motion made by Hicks to approve the internal transfers in the amount of \$5,687.45. Second by Cox. Motion carried.

Long-Term Support/ADRC WW – Jean Klousia

Klousia stated the medical assistance audit on the Community Support Program has been completed and we have not heard anything back from the State yet.

Klousia stated things continue to be busy at the ADRC. Klousia said the ADRC will have a booth at the Vernon County Fair in the Aging Unit tent again this year.

Klousia stated Western Wisconsin Cares will be performing the Adult Family Homes certifications on our behalf to make sure they meet the qualifications required by the state. There will be follow-up visits at the homes every six months.

Klousia stated there are also changes in the near future to the Estate Recovery Program. Klousia stated we have been receiving conflicting information from the state and we hope to get clarification so we can pass correct information on to clients.

Klousia stated the mental health court committed budget is very tight. Klousia stated when planning the budget for 2014 we estimated services for 14 people and we have 9 more than that to work with. Klousia stated we are seeing more young people needing services. Klousia stated there are 9 people on the Community Support Program waiting list. Klousia stated we served 60 people last year.

Klousia stated we continue to provide outpatient counseling at Center Point and that outpatient counseling prevents hospitalizations.

Family & Children's Unit – Jim Lee

Lee handed out the statistics for June.

Lee stated there are 8 children in out of home care.

Lee stated there are 10 individuals receiving Kinship Care.

Lee stated there are 7 families in the CST program.

Lee stated there is 1 child in in-home safety.

Lee stated we have 1 potential referral to the Post Reunification Pilot Program.

Lee stated we received a nice donation of diapers from the Bean Tree Book Club for use when children/infants are placed out of their homes.

Income Maintenance – Chris Stanke

Stanke stated we are a pilot county with the Department of Children and Families for the Child Care consortium. Stanke stated we are reaching the end of the pilot program and numbers are looking good.

Stanke stated there is an On Demand Team during the summer months to assist with applications, reviews, etc. Stanke stated that if a consumer meets certain requirements they can transfer the call to do an interview immediately instead of setting up an appointment.

Clerical/ES/Administration – Kelly Schwarz

Schwarz stated one temporary full-time Economic Support position has been filled by Megan Hanson. Schwarz stated that even though these positions have been made appealing with benefits one more temporary position is still vacant.

Schwarz gave an example of a situation involving a person who came into the office who had a language barrier. Schwarz stated Jodi Jefson in the front office handled the situation perfectly with the help of language line. Schwarz stated language line is available for many different languages and we pay for this service per call made. Schwarz stated we were able to help this individual who was trying to get home with some gas money with Salvation Army funds.

Financial – Marsha Everson

Everson went over the Budget vs. Expenditure report and stated we should be at 50% and will be watching the expenses closely.

Eitland stated she wanted to give a financial report on the status of the 2014 budget and stated we are right at the 50% mark. Funding is tight. Eitland stated we did not budget anymore for mental health than we have in the past due to 0% increases in our budget. Eitland stated that the county general fund covers costs at Mendota or Winnebago. Eitland stated at this point we are fine in our budget and that the CST, In-Home Safety and EMHS programs are helping keep our budget manageable.

Discuss FFY 2015 WI Home Energy Assistance Program

Eitland stated she has been in touch with Grace Jones, Director of Couleecap, and recommends that we continue the WHEAP contract with Couleecap for the next federal fiscal year. Eitland stated the Federal fiscal year begins in October. Kelly Schwarz will continue to work closely with Couleecap.

Discuss & Take Action on Request to fill Social Worker position

Eitland stated that the Social Worker position recently filled in the Family & Children's Unit by Angela Mink is now vacant. Mink took a position with the Department of Corrections in Boscobel. Eitland stated she was requesting to fill this position and stressed the importance of having a full staff in this unit. Motion made by Brault to allow Eitland to advertise for this position. Second by Radcliffe. Motion carried.

Presentation, Discuss & Take Action on Comprehensive Community Services

Eitland stated she has been discussing information about the Comprehensive Community Services (CCS) program the last couple of months. Eitland presented a handout with general information on the program – see attachment. Eitland summarized that this program is 100% state and federally funded. Klousia stated that some of the people currently in the CSP program could possibly transfer to the CCS program which would create openings for those currently on the CSP waiting list. Eitland stated she wanted to proceed today and in order to request certification she needed committee approval. Motion made by Bringe to proceed with Comprehensive Community Services request for certification. Second by Radcliffe. Motion carried.

Eitland informed the Board that we can bill all 2014 development costs to CCS when we begin billing in 2015. Eitland asked the committee how to pay for the expenses that were incurred in 2014 for this program. Brault stated he thought those funds should be borrowed and repaid to the general fund. Eitland stated she will have a resolution at next month's meeting.

Eitland stated the managers would be meeting today to discuss 2015 budget planning and encouraged board members to share their thoughts on budget recommendations.

Eitland stated she wanted to inform the board that 2 of the 5 cars are getting up in mileage (75,000 miles +) and that we may have to think about trading in the fall.

Eitland stated the staff and committee appreciation event has been scheduled for July 22nd at 11:45 and after lunch Eitland will hold a 20 minute refresher course on rules, policies and procedures.

Eitland stated on July 23rd there will be an annual meeting with the community and providers about mental health programs. Eitland stated this will be at 10:00 a.m. in the Erlandson Building.

Erlandson asked if anyone present had any questions of the committee. There were none.

The next meeting of the Human Services Committee will be August 18, 2014.

Motion by Cox to adjourn. Second by Richardson. Motion carried.

Submitted by,

Kim Tainter
Administrative Secretary

MEMBERS PRESENT

Sherman Erlandson
Dennis Brault
Dianne Radcliffe
Ralph Hicks
Brian Richardson
Mary Bringe
Maynard Cox
Jay Vosseteig

MEMBERS ABSENT

Frank Mc Coy

OTHERS PRESENT

Pamela Eitland
Kim Tainter
Chris Stanke
Marsha Everson
Kelly Schwarz
Jean Klousia
Greg Lunde
Sherri Hammond