

MINUTES

The Vernon County Department of Human Services Committee met on Monday, March 17, 2014. The meeting was called to order at 9:00 a.m. by Chairperson Sherman Erlandson. Proper public notice was given. Erlandson asked for approval of the January 13, 2014 minutes as sent. Motion made by Brault to approve the minutes as sent. Second by Hicks. Motion carried.

Audience to Visitors

There were no visitors present.

Review/Approve Line Items Transfers in 2013

Eitland stated the vouchers for the February meeting that was cancelled due to bad weather were verbally approved by Erlandson last month. Eitland asked if there were any concerns or comments about the February vouchers and there were none. The committee expressed unanimous favor to approve the actions in retro for February.

Review/Approve 2013 Purchase of Service Contracts

Eitland stated there was an increase of \$21,295 to the 2013 contracts but the increase was within budget. Motion made by Vosseteig to approve the 2013 contract increase. Second by Starks. Motion carried.

Review/Approve 2014 Purchase of Service Contracts

Eitland stated there was a new contract for Brotoloc Health Care Systems and an increase in the contract for Clinicare Corporation. Eitland stated the contract increases were well within budget. Motion made by Hicks to approve the 2014 contract increases. Second by Cox. Motion carried.

Presentation of Vouchers/Internal Transfers

Vouchers were presented. Eitland stated there were a couple of 2013 vouchers included in this month's vouchers. Motion made by Cox to approve the vouchers in the amount of \$340,355.25. Second by Radcliffe. Motion carried.

2013 internal transfers were presented. Motion made by Starks to approve the 2013 internal transfers in the amount of \$101.22. Second by Mc Coy. Motion carried.

2014 internal transfers were presented. Motion by Starks to approve the 2014 internal transfers in the amount of \$244.50. Second by Vosseteig. Motion carried.

Review and Approve 2014 Community Options Program Plan

Klousia stated the COP Plan for 2014 is very similar to last year. Klousia stated when Family Care was implemented the COP plan now needs to be approved by the Human Services governing committee. Klousia stated we receive approximately \$36,000 per year and this is for individuals who don't qualify for Family Care. Klousia reviewed the content of the plan. Motion made by Richardson to approve the 2014 COP plan. Second by Mc Coy. Motion carried.

Take Action on Request to Fill Vacant Position

Eitland stated that Jada Hrubes has submitted her resignation and added that she has been an outstanding employee. Eitland stated she was requesting to fill this full time position. Eitland also stated that this does not need to go to Personnel or the County Board as this position has already been approved and budgeted for. Eitland stated there was a good pool of candidates from the recent job posting so we hope to select from those candidates. If that does not work out, we will advertise. Eitland also wanted to reiterate to the Board that data shows that when the Family and Children's unit has a full staff the cost for placements are significantly reduced. Motion made by Brault to fill this vacant position in the Family & Children's unit. Second by Hicks. Motion carried.

Long Term Support – ADRC WW – Jean Klousia

Klousia stated that all staff have taken the functional screen test and passed. Klousia stated this is a 4 hour on-line test. The functional screen determines eligibility.

Klousia stated the ADRC continues to be busy and they are seeing more complex cases.

Klousia stated Adult Protective Services and Mental Health have been very busy and are seeing younger clients. Klousia also gave an example of a recent abuse and neglect case.

Family & Children's – Jim Lee

Lee handed out the statistics for January and February. Lee stated the past months have been challenging as they have been short 2 workers.

Lee stated there were 8 children in out of home care.

Lee stated there is 1 individual at Lincoln Hills.

Lee stated there are 10 individuals receiving Kinship Care.

Lee stated there are 9 families in the CST program.

Lee stated there is 1 family in in-home safety.

Lee introduced the new Social Worker Alyssa Umberger who replaced Tyler Trugillo after his retirement.

Lee stated he is working on the Safe and Stable Family annual report.

Lee stated 2 of his staff are at access training today.

Lee stated Jada Hrubes submitted her resignation effective March 21, 2014.

Income Maintenance – Chris Stanke

Stanke stated that we received the last big batch of cases for the ES staff to process. These cases came from the Health Care Exchange and are the applicants that were deemed eligible for Badger Care vs. having to purchase insurance on the Exchange. The batch cases need to be done by the end of March. Stanke stated that if people have not applied on the Healthcare Exchange by the March 31st deadline, there would have to be a significant change in their status for them to be able to apply for insurance through the Marketplace until the 2015 open enrollment beginning in November 2014.

Stanke stated we have been working with child care providers as they are changing the way they report their hours. Stanke stated there was a training in Viroqua last week and 8 providers attended.

Clerical/ES/Administration – Kelly Schwarz

Eitland stated Schwarz is out on leave.

Eitland stated that the temporary position held by Breanna Welsh who is the Certified Application Counselor (CAC) will end March 31. Welsh helps individuals with applications for health coverage through the Exchange. Eitland stated there was a mass enrollment for the Marketplace last week and 13 families had appointments plus there were also walk in appointments.

Financial – Marsha Everson

Everson stated Fund 80 is at 98% for 2013. Everson stated we spent approximately \$70,000 of the \$100,000 additional funds for state mental health institution placements. The \$30,000 not spent will remain in the General Fund.

Everson stated the budget vs. expenditures for 2014 should be at 17% and most line items are within budget. Everson also pointed out that since Human Services is not budgeting for the costs at Mendota or Winnebago it is not on this report anymore. Eitland reminded the

Committee that often the clients that go to Mendota or Winnebago were at another facility previously and needed more security which led to the placement at a state institute. We use local psychiatric facilities first in most cases and they only go to those facilities initially if other facilities are full.

Director’s Report – Pamela Eitland

Eitland stated she has been working on 2 grants. One is a mini-grant for \$2,000 for mental health service improvements. The other is to expand service availability for dental care. These dental services could be used at Scenic Bluffs, Vernon Memorial Hospital and local dentists. Eitland stated this grant is also a re-occurring grant if we meet the criteria of the program. Eitland stated the name of the proposed program is called “Miles of Smiles”.

Eitland stated this is Bob Starks last committee meeting. The committee offered thanks to Starks for his time on the Board. Eitland also stated that Richardson and Vosseteig are up for re-election at the April County Board meeting.

The next meeting of the Human Services Committee was scheduled for April, 14, 2014 at 9:00 a.m.

Motion made by Hicks to adjourn. Second by Starks. Motion carried.

Submitted by,

Kim Tainter
Administrative Secretary

MEMBERS PRESENT

Sherman Erlandson
Maynard Cox
Bob Starks
Ralph Hicks
Brian Richardson
Dennis Brault
Jay Vosseteig
Frank Mc Coy
Dianne Radcliffe

MEMBERS ABSENT

OTHERS PRESENT

Pamela Eitland
Kim Tainter
Jim Lee
Alyssa Umberger
Jean Klousia
Marsha Everson
Chris Stanke
Sheri Hammond

