

BUILDING & FACILITIES PLANNING COMMITTEE
January 2, 2014

Vice-Chairman Jim Servais called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, January 2, 2014, in the County Board room on the 3rd floor of the Courthouse Annex. Members present were Gary Davig, Eric Evenstad, Shawn Redington, and Jim Servais. Jerry Cade was absent. Others in attendance were Phil Hewitt, Michele Engh, Matt Johnson, Herb Cornell and Renee Tryggestad. Servais stated the meeting had been properly noticed.

Motion by Davig, second by Redington to approve the minutes of the December 11, 2013 meeting. All in favor. Motion carried.

Servais moved to the next item on the agenda, open bids for the Erlandson roof project. Hewitt stated we received three bids for the project. Michele Engh stated Ledegar Roofing did not attend the mandatory meeting but called and stated they could not make it so others that attended the meeting stated it was okay that they bid on project. Ideal Construction did not attend the mandatory meeting and did not notify anyone so it would be up to the committee if they wanted to accept their bid. Hewitt stated he would have to meet with our Corporation Counsel before rewarding the bid to make sure all the specifications were met. Hewitt opened the bids as follows: Ledegar Roofing - \$53,372.00, Ideal Construction - \$88,791.12 and D&Dee - \$67,485.00. **Motion by Davig, second by ~~Everson~~ Evenstad to award the bid to Ledegar Roofing, subject to final review by our Corporation Counsel. All in favor. Motion carried.**

Servais moved to the next item on the agenda, open bids for trailer house, East farm. Hewitt stated they were to be opened at 9:30 but we did not receive any bids. The committee decided to put the trailer out for bids again in the spring.

Next on the agenda was update on the well, East farm. Hewitt stated we will cap the well, shutting it off but will not abandon the well.

Number seven on the agenda was cancelled, update on trailer on East farm.

Servais moved to the next item on the agenda, Erlandson building furnaces, windows and security door. Hewitt stated he will fix the furnaces as needed. We will need to look at the windows after the roof is finished. Hewitt stated they will put plastic on the real bad windows. Hewitt stated they have had some security issues at the Erlandson building and there was a meeting last week to discuss ideas on how to increase the security of the building. Hewitt stated once they decide on some options he will bring them to the Buildings & Facilities committee meeting.

Next on the agenda was Courthouse Annex, replace 3rd floor and basement furnaces and dampers. Hewitt stated he has estimates for the furnaces and dampers and is having them

faxed over. **Motion by Everson, Evenstad, second by Redington to move to the next item on the agenda, while we wait for the estimates. All in favor. Motion carried.**

Next on the agenda was department head review. **Motion by Redington, second by Davig to enter into closed session pursuant to Wis. Statutes, Section 19.85 (1) (c). Motion carried, with all members voting yes. The committee moved into closed session. Motion by Davig, second by Redington to reconvene into open session pursuant to Wisconsin Statutes Section 19.85 (2). Motion carried with all members voting yes. The committee reconvened into open session.**

The committee moved back to item number nine, Courthouse Annex replace 3rd floor and basement furnaces and dampers. The price for the dampers is \$3,246.00 and a new furnace is \$3,800.99 for a total of \$7,145.00 for Courthouse 1E. Hewitt stated the price for the Courthouse Annex upper courtroom for two furnaces, one air conditioner and duct work is \$7,410.00. The cost for the Banta building 1st floor offices to replace the furnace and air conditioner unit is \$7971.00 with an additional \$1,395 to upgrade the air conditioner. Hewitt stated we need to replace the Courthouse 1E dampers and furnace now. **Motion by Davig, second by Redington to replace the Courthouse 1E dampers and furnace at a cost of \$7,145.00. All in favor. Motion carried.** Hewitt will attend the Finance committee meeting to request the money from Ho-Chunk infrastructure account.

Next on the agenda was the Department head report – Phil Hewitt. Hewitt stated he will keep upgrading things as needed. Hewitt stated he has hired a Highway/Carpenter person to work at the Highway Department and the other buildings as needed.

Next on the agenda was to review bills and authorize payment. **Motion by Redington, second by Davig to approve all the bills presented at the January 2, 2014 meeting. All in favor. Motion carried.**

The next regular scheduled meeting is Thursday, February 6, 2014, at 9:00 a.m. in second floor conference room in the Erlandson Building.

Motion by Davig, second by Redington to adjourn the meeting at 10:00 a.m. All in favor. Motion carried.

Minutes submitted by
Renee Tryggstad, County Clerk's office