

BUILDING & FACILITIES PLANNING COMMITTEE
May 1, 2014

Chairman Jerry Cade called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, May 1, 2014, in the County Board Room on the 3rd floor of the Courthouse Annex. Members present were Jerry Cade, Gary Davig, Eric Evenstad, Shawn Redington, and Jim Servais. Others in attendance were Phil Hewitt, Herb Cornell, David Stouvenel, Greg Lunde, Paul Krahn and Renee Tryggestad. Cade stated the meeting had been properly noticed.

Motion by Redington, second by Servais to approve the minutes of the April 7, 2014 meeting. All in favor. Motion carried.

Next on the agenda was Paul Krahn, farm waterways. Krahn stated there are three waterways that need to be repaired: 1st – comes off of Viroqua Town Hall, 2nd – access to field, need to tie the waterway to culvert and 3rd – below grain bins, water is going through the field. The State will pay 50% of the repair cost. **Motion by Redington, second by Servais to repair all three waterways. All in favor. Motion carried.** Hewitt stated the Highway Department will work on them.

Cade moved to the next item on the agenda, Erlandson Building doors and windows. **Motion by Servais, second by Redington to table this item until our next meeting. All in favor. Motion carried.**

Cade moved to item number six on the agenda, Computer Resources heating and cooling. Hewitt stated the server room is too warm and the other offices are cold. Hewitt stated he has received two different quotes from Premier Co-op. Hewitt stated the cost for A/C for the server room is \$4150.00 or A/C and heat for the 3 server room area offices is \$6679.00. Hewitt stated there may be alternative ways to fix the problem. The biggest problem in the server room is ventilation and circulation of air. Hewitt stated the three units are fighting each other. The committee discussed having an expert come in and check into the problem and the best way to fix it. **Motion by Servais, second by Davig to approve having an expert come to do an air study and figure the best way to solve the problem. All in favor. Motion carried.**

Next on the agenda was county farm barn mural. Hewitt stated he was contacted by Peter Hodapp about painting a mural on the West farm barn. He is with an art group who would do this free of charge. The project would take around three weeks and they would like to base the mural on the history of the county farm. **Motion by Remington, second by Servais approving the mural on the west county farm barn since it would be no cost to the county. All in favor. Motion carried.**

Next on the agenda was new carpet for the Erlandson and Courthouse buildings. Hewitt stated he has received requests for new carpet for some offices and hallways. Hewitt stated he will go to the Finance Committee meeting to request money from the Ho-Chunk funds. **Motion by Servais, second by Davig to have Hewitt attend the Finance Committee meeting requesting money for carpet from the Ho-Chunk funds and if we receive money he can move forward laying carpet where it is most needed first. All in favor. Motion carried.**

Next on the agenda was Emergency Management door. Hewitt stated we paid \$6000 for the structural analysis. The west side garage door is not an easy fix. It would cost between \$30,000

to \$35,000. Hewitt stated the money would not come out of the Buildings budget. Hewitt feels this is a lot of money for the project. Hewitt stated we could insulate the pole shed cheaper than putting in a new door. **Motion by Servais, second by Evenstad to have Hewitt study what would need to be done in the pole shed and check out any other ideas on where they can park their emergency equipment. All in favor. Motion carried.**

Next on the agenda was the Department Head report. Hewitt stated the road to the cemetery took a beating this year and will have the Highway Department fix it. Hewitt stated a lock person will be looking at our buildings and will give an estimate of replacing locks that do not work. Hewitt stated he is looking at purchasing land by De Soto for a new Highway Shop for that area's trucks and salt. Hewitt stated the new roof is finished at the Erlandson Building. Hewitt stated there are 104 windows in the Erlandson Building and each new window would cost between \$750 to \$900. Hewitt stated we do not have to replace all the windows at one time. It was discussed holding off on the new windows until next year's budget.

Next on the agenda was to review bills and authorize payment. **Motion by Davig, second by Servais to approve all the bills presented at the May 1, 2014 meeting. All in favor. Motion carried.**

The next regular scheduled meeting is Thursday, June 5, 2014, at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

Motion by Servais, second by Redington to adjourn the meeting at 9:50 a.m. All in favor. Motion carried.

Minutes submitted by
Renee Tryggstad, County Clerk's office