

Land Information Committee Meeting Minutes
County Board Room, Vernon County Courthouse

June 4, 2014

Members Present:	Will Beitlich, Chair Hugh Harper Matt Dahlen	Jim Servais, Vice-Chair Rachel Hanson Jessica Sandry	Eric Evenstad Paul Krahn Susan Burkhamer (10:15)	Don Subera Konna Spaeth
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Others in Attendance: Doug Avoles – LIO

1. **Call to Order:** The meeting was called to order by Beitlich at 10:00 a.m.
2. **Public Notice Affirmation:** Avoles confirmed proper notice and posting.
3. **1st Opportunity for Public Comment (Limited to 5 minutes per visitor):** none.
4. **Review Proceedings of Previous Meeting:** Minutes from the May 6, 2014 meeting were presented and reviewed. **Motion by Subera/Servais to approve the minutes as amended. Motion carried.**
5. **Review and Approve Vouchers for Payment:** Beitlich read the list of vouchers totaling **\$1850.81**. **Motion by Servais/Evenstad to approve the Vouchers. Motion carried.**
6. **Town of Clinton Remonumentation Project Proposals:** 4 proposals were received for the project. Avoles opened each and read the company names, number of corners, and total cost presented by each. They were as follows:

<u>Company</u>	<u># Corners</u>	<u>Cost</u>
Eagle Ridge Surveying	24	\$6,950
Cedar Corporation	24	\$17,400
CWE	24	\$9,480
Walsh Geomatics	24	\$7,123

Motion by Evenstad/Subera to select Eagle Ridge Surveying to perform the Clinton Remonumentation project contingent on providing proof of the required insurance. Motion Carried.

Motion by Servais/Subera to select Walsh Geomatics as a second choice to perform the work if Eagle Ridge does not provide the required proof of insurance. Motion Carried.

7. Reports from Staff:

- **Treasurer's Report:** Hanson reported that the pool balance is **\$70,128.05** with the subtraction of May bills of **\$210.39** and the addition of April recordings of **\$3,264.00** for a total of **\$73,181.66**. Of this there is a total of **\$12,092.28** stated as committed funds on the report for the separately tracked public access portion of the recording fees. Hanson also provided a listing of Ho-Chunk Nation funds allocated for Land Information. A total of **\$30,000** for aerial photography has been set aside since 2010 and **\$25,000** for PLS remonumentation which with expenditures to date is at a balance of **\$22,900.00**. Hanson also listed the expense yet to be incurred of \$7,040.00 for the Liberty Township remonumentation project that was approved in March.
- **ROD Report:** Spaeth reported that there were 408 documents recorded in May. **\$816.00** was sent in to the State and the County retained **\$3,264.00**. Property sales appear to be picking up a little bit.
- **RPL Report:** Dahlen reported that he had nothing to report this month.
- **Zoning Report:** Burkhamer commented on an issue she is experiencing near Runge Hollow regarding a permit application for a structure in the floodway. The DNR has been involved and the project has been approved based on the DNR's decision and only for a farm storage building.
- **LWCD Report:** Krahn stated that he had nothing to report at this time. He did comment that we may be looking at obtaining an additional license of ArcGIS Desktop to reduce license use conflicts.
- **Dispatch:** not present.
- **LIO Report:** Avoles reported that he has been able to spend more time working on the parcel mapping in the City of Viroqua. He also commented that an updated disclaimer and link to the GIS

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web map and GCS web portal application have been placed on the County web site. Avoles also reported that he has installed the updated ArcGIS software version (i.e. 10.2.2.) on the computers of all of the staff GIS users except for the new Zoning Office computer which will get installed later today. Avoles also reported that he has spoken with Jay Adams, our contracted surveyor, regarding the double corner issue at the SE corner of Sec. 19, T12N R3W. Based on Jay's review the eastern corner is what the county will be accepting. Avoles also stated that he would be leaving this afternoon to attend the Spring WLIA Regional meeting that is being held in the Dells Wednesday - Friday. He also commented that there have been recent changes to WI Surveying legislation and in July we will need to make some administration changes to the county's PLS bounty program.

8. **State Parcel Initiative Planning Process Framework & Funding Proposal Input:** Avoles explained that the WI Dept. of Administration was seeking input on a proposal for the planning process and funding distribution related to the statewide parcel initiative. The basic proposal is that starting in 2016 every county would receive \$50K in additional WLIP funding to work toward completing accurate parcel and PLS frameworks in support of the development of the statewide parcel GIS data layer. The basic concept of the proposal is that a hierarchy of parcel and related benchmarks would be developed and counties would have to use the funding to work toward the highest priority benchmark first before using the funding toward the next benchmark. Avoles further commented that this proposal will be discussed at both the Regional Spring WLIA Meeting and the LION meeting in the next couple of days. Avoles expressed that he would rather see something based on a formula based scenario where the counties that were further behind would get more funding initially. The Council discussed this idea and was in support of Avoles indicated that he would request that DOA also put together a scenario based on a formula distribution of the funding that takes into account highest need and things like land area, number of PLSS corners, number of parcels, etc...
9. **2013 WLIP Retained Fee & Base Budget Grant Report:** Avoles distributed copies of the WLIP Annual Report that he prepared which is required to be submitted to the WI DOA. Avoles stated that the report was due June 30th. The report is used by DOA to track County Land Information Program expenditures and track accountability to the program. It is also used by DOA along with the annual WLIP Annual Survey to prepare a statewide land information program status report.
10. **Survey Marker Sign Order:** Avoles indicated that we need to order more PLS survey marker signs. He stated that he had obtained a quote from Badger State Industries for **\$1.46** per sign. The last time we ordered signs in November of 2010 the price per sign was **\$2.40**. In 2010, 400 signs were ordered. Given low current price, the Council agreed that 600 should be ordered. **Motion by Servais/Subera to place an order for 600 survey marker signs at \$1.46 per sign. Motion Carried.**
11. **2nd Opportunity for Public Comment (Limited to 5 minutes per visitor):** none.
12. **Other Business/Reports from Committee Members:** none.
13. **Review Unfinished Business, Prioritize, and Confirm Assignments:** Prepare remonumentation contract; submit annual WLIP report; place survey marker sign order; follow-up on WLIP parcel project funding/planning discussion at Spring WLIA meeting.
14. **Confirm Next Meeting Date:** The next meeting was scheduled for Tuesday, July 8, at 9:30 am in the County Board Room.
15. **Adjourn: Motion to adjourn at 11:05 am by Subera/Dahlen. Motion carried.**