

## **BOARD OF HEALTH MINUTES**

June 12, 2014

The Vernon County Board of Health met Thursday, June 12, 2014 in the 2<sup>nd</sup> Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Frank Easterday, Glenda Sullivan, David Banner, Sherrie Seidel and Rhonda Peterson, RN, BSN.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer & Troy Moris, RS,  
Vernon County Health Department Environmental Health Consultant

Excused: Brian Turben

Absent: Shawn Redington

Meeting called to order by Chair JoAnn Nickelatti at 12:30 PM.

### **AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING**

Public Notice of Meeting was properly advertised and posted.

### **REVIEW PROCEEDINGS OF PREVIOUS MEETING**

Minutes of the May 09, 2014 BOH meeting were presented and reviewed. Glenda Sullivan moved to accept 5/09/14 minutes as presented. Seconded by Frank Easterday. Motion carried.

### **AUDIENCE TO VISITORS**

No visitors present.

### **REVIEW AND VOTE ON VOUCHERS**

Bills for May 2014 were presented and reviewed. Sherrie Seidel moved to allow payment of bills for May 2014. Seconded by Frank Easterday. Motion carried.

### **OLD BUSINESS**

#### **- Public Health**

#### **-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.**

- Final reports are due 6/30/14.
- Health Care Coalitions will be new in the coming year. Public Health and Hospital representative as well as other community partners will be in this new coalition. More information will be coming as the year progresses.

## NEW BUSINESS

### - WIC Program update/Equipment/Supplies

- The WIC participant count for May 2014 was distributed to the Board of Health.

### -Public Health

#### ● Update on Environmental Health Activities – Troy Moris, RS

- Property in Redmound will be closed out as tires have been removed.
- Property in White City. Mr. Moris, RS, will be working with this family.
- Property in Bloomingdale. Mr. Moris reported to the BOH the situation with the property and the need to determine whether or not the ground is contaminated and with what as it has been an auto body shop for many years and recently burned. Mr. Moris has been in contact with the DNR to ask for assistance in making the determination. He will bring the issue back to the BOH after he receives a response from the DNR. Discussion followed on clean-up and what that might involve.

- **TNC Program.** Staff are collecting water samples and doing the Sanitary Surveys and it is going OK. Still juggling with the postal service and UPS to get samples to Madison and Oshkosh within the timeframe allowed.

-**Limited Agent.** Staff working on inspections and they will all be completed by 6/30/14.

- **Budget Reports May 2014.** Budget reports for May 2014 presented and reviewed. David Banner moved to approve the May 2014 budgets as presented. Seconded by Glenda Sullivan. Motion carried.

- **Chapter 140 Review.** The Chapter 140 Review visit is June 19, 2014 at 10:00 AM. All BOH Members are invited to attend as well as Health Department Staff. Three individuals from the State Division of Public Health - Southern Regional Office are coming to review the tools and evidence with those in attendance. All evidence has been submitted to the State via Sharepoint (software program) and reviewed prior to the visit.

- Miss Johnson reviewed the Level I Tool along with the evidence required in order to meet the requirements.
- Miss Johnson reviewed the Level II Addendum with the 7 additional programs required to meet those requirements.

**BOH Minutes**

**6/12/14**

**Page 3**

- **Public Health Report.** Miss Johnson distributed the report for May 2014. Communicable Disease, Immunization and Referral Reports reviewed by BOH.
- **Approve Kickapoo School Nursing Contract.** Glenda Sullivan moved to approve The Kickapoo School Nursing Contract for the 2014-15 school year. Seconded by Frank Easterday. Motion carried.
- **Approve Agency Policies.** David Banner moved to accept the Tuberculosis Policies as presented. Seconded by Rhonda Peterson. Motion carried.

**GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE**

**- Next Meeting**

- The July 2014 meeting is scheduled for July 10, 2014 @ 12:30 PM
- The August 2014 meeting is scheduled for August 14, 2014 @ 1:00 PM

**ADJOURN**

David Banner moved to adjourn the meeting. Seconded by Sherrie Seidel. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Secretary