

BUILDING & FACILITIES PLANNING COMMITTEE
August 7, 2014

Chairman Jerry Cade called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, August 7, 2014, in the County Board Room on the 3rd floor of the Courthouse Annex. Members present were Jerry Cade, Gary Davig (arrived late), Eric Evenstad, Shawn Redington, and Jim Servais. Others in attendance were Phil Hewitt, David Stouvenel, Greg Lunde, Tim Solverson and Renee Tryggestad. Cade stated the meeting had been properly noticed. Cade introduced the visitors to the committee.

Motion by Servais, second by Evenstad to approve the minutes of the July 7, 2014 meeting. All in favor. Motion carried.

Motion by Evenstad, second by Servais to move to item number six on the agenda. All in favor. Motion carried. Cade moved to item number six on the agenda, advertise request for bids for County Farm rent. Hewitt stated both farm leases are up and was wondering if we should put them out for bids or do we have the option to extend their lease. Corporation Counsel, Greg Lunde, stated it is written in the lease that we have the option to extend the lease for the same price and the same time period. Tim Solverson stated he would like to extend his lease for three years on the East farm. Lunde asked if we have heard anything from Wild Rose Dairy and was told no. **Motion by Servais, second by Evenstad to extend the East Farm lease with Tim Solverson and to extend the lease with Wild Rose if they are interested. If Wild Rose does not want to extend their lease, the West Farm will be put out for bids. All in favor. Motion carried.**

Motion by Redington, second by Servais to go to item number five on the agenda. All in favor. Motion carried. Cade moved to item number five on the agenda, approval for salvage harvest and direct sale of County Farm Ash resource- Andy LaChance. LaChance stated we have twenty-three Ash trees from Vernon Manor's driveway to the cemetery. LaChance stated there would be 4000 feet of logs and would like approval to sell the trees. La Chance stated he has found Emerald Ash in some of the trees and would like to sell them now to utilize the wood instead of losing it. LaChance stated if the sale is under \$3,000 they can direct sell the trees. LaChance stated he has an offer on harvesting the trees for \$80 a thousand foot, 4000 feet of timber equals \$326.00. **Motion by Servais, second by Davig to sell the twenty-three ash trees. All in favor. Motion carried.**

Next on the agenda was grant opportunities, Ho-Chunk request. Hewitt handed out the attached SEO Clean Energy Grant budget. Hewitt stated he has been working with E-3 Collation gathering a list of potential projects that could be done to apply for a \$10,000 grant. Hewitt stated some projects are a long term payback and feels they are not logical to do. Some of the projects Hewitt feels is logical are as follows: Banta Building - exterior lighting and HVAC, Erlandson Building – exterior lighting wall packs, Highway Department – interior ceiling insulation, occupancy sensors, vending machine miser and remove barn light, Vernon Manor – night lights in hallways, occupancy sensors in bathrooms, exit lights and replace the exit can merc vapor light. Hewitt stated we need to discuss what part we would like to spend to get the \$10,000 grant. Hewitt stated if we receive the grant it can be split between the four departments. Hewitt stated we do have money in the Building fund. We could also request money from the Ho-Chunk fund. Hewitt stated the Highway Department does have money towards the insulation project. Hewitt stated the grant request is due Monday, August 11, 2014. **Motion by Davig, second by Servais to have Hewitt apply for the grant and go through the list eliminating projects that do not need to be done and that have less than a 6 year payback. All in favor. Motion carried.**

Cade moved to item number nine on the agenda, audience to visitors. David Stouvenel stated he has four items that he would like to be put on next month's meeting agenda to discuss. 1. Discrimination that is faced by visitors especially visitors that are handicapped at committee meetings in Vernon County, even by people who are residents in Vernon County. 2. Have not seen or heard a retraction or correction on the article that was brought to the attention of this committee regarding the misleading information about the Erlandson building that quoted a serious incident that was alleged and was printed in the Broadcaster. 3. He is interested in the Department of Natural Resources sale of trees, method of operation of how request for bids were sent and would like to know the dollar figure on the bids returned. 4. Interested in how the grant process works and would like to see the minutes on how the Ho-Chunk requests were processed. Cade suggested having Stouvenel ask the Personnel Department on item number one since it is about handicapped accessibility. Stouvenel stated he is asking this committee since this committee is the most respectful committee that he has worked with. Cade feels he will have to ask Land & Water committee on the sale of trees and he should speak with Greg Lunde on the grant process.

Cade moved to the next item on the agenda, Department Head Review, the committee may entertain a motion to adjourn into closed session, pursuant to Wis. Statutes, Section 19.85(1) (c) considering performance evaluation data of

any governmental employee over which the governmental body has jurisdiction or exercises responsibility. **Motion by Davig, second by Redington to enter into closed session. All in favor. Motion carried.** The committee entered into closed session. **Motion by Davig, second by Servais to reconvene into open session. All in favor. Motion carried.** The committee reconvened into open session at 10:25 am.

Cade moved to item number eleven on the agenda, discuss Veterans Service conference room remodel. Hewitt stated Veterans Service Department would like to remove a wall to make their conference room larger. **Motion by Davig, second by Servais to deny the request to remodel the Veterans Service conference room. All in favor. Motion carried.**

Next on the agenda was discussing abandonment of East Farm septic system. **Motion by Servais, second by Redington to abandon the East Farm septic system. All in favor. Motion carried.**

Next on the agenda was the Department Head report. Hewitt stated the ditch by Vernon Manor on the road to the Erlandson building is full of water. Hewitt stated they will run a tube across the road to the deer park and build an inlet box. On the other side where the soft water drains out they are going to dig washed rock so the water will disperse. Hewitt stated the Highway department will donate the labor for the project. The material will be charged to the Farm account. Hewitt stated he was offered \$150 for the barn cleaner head at the West Farm. The committee felt that it wasn't enough money. Hewitt stated later this fall he will try to sell it on Craig's list.

Next on the agenda was to review bills and authorize payment. **Motion by Redington, second by Evenstad to approve all the bills presented at the August 7, 2014 meeting. All in favor. Motion carried.**

The next item on the agenda was committee member's reports/questions. Servais stated he was told that some grave stones were missing and tipped at the cemetery. He was told they removed them and put up one big memorial with the names on it.

The next regular scheduled meeting is Thursday, September 4, 2014, at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

Motion by Redington, second by Evenstad to adjourn the meeting at 10:45 a.m. All in favor. Motion carried.

Minutes submitted by
Renee Tryggstad, County Clerk's office