

VERNON COUNTY SECURITY & FACILITIES COMMITTEE
MEETING MINUTES
County Board Room – Courthouse Annex
April 3, 2014

Members in attendance:

Michael J. Rosborough, Circuit Court Judge
Tim Gaskell, District Attorney
John Spears, Sheriff
Ron Emerson, Jail Captain
Chad Buros, Emergency Management Director
Todd Simonson, Asst. Police Chief
Greg Lunde, Corporation Counsel
Jill Schrobilgen, Victim/Witness Coordinator
Kristi Peterson, Judicial Assistant

- **Call to Order & Affirmation of Proper Notice of Public Hearing:** The meeting was called to order by Judge Rosborough at 10:33 a.m. Proper notice of public hearing affirmed.
- **Approval of Minutes:** A motion was made by Tim Gaskell to approve the minutes of the December 5, 2013, meeting. Seconded by John Spears. Motion carried.
- **Court & Security Conference Update** – John Spears reported on behalf of Jerry Frank who was out sick today. In March, both Jerry and Russ Hanson attended the Court & Security Conference in Appleton which involved the National Criminal Justice Training Center. Kristi Peterson handed out a report that was prepared by Russ Hanson. Subjects that were covered in the training included: precursors to violence; emergency planning and how to conduct a table top exercise; before disaster strikes; critical thinking incident planning; coordinating security across jurisdictions; sovereign citizens; national trends and assessing your courthouse needs; personal vulnerability and target hardening; and off-site security and ways to keep you and your home safe. A discussion was held on conducting table top trainings and sovereign citizens. Other counties have been experiencing issues with sovereign citizens. Todd Simonson shared a situation with a sovereign citizen he dealt with in Municipal Court.
- **Updates:**
 - Emergency Management - Training/Drills – Chad Buros reported that he and Jerry are still working on implementing the new Emergency and Security Action plan with employees in the courthouse, annex and Banta building with the hope to have it completed by the end of April. Once that is complete, they will start with drills in May. The drills will involve weather, fire, personal threat, bomb

threats and medical emergencies. There is also a statewide tornado drill planned for the week of April 21st.

- Cameras – The IT Department along with Emergency Management and Jerry Frank have been working on fine tuning the camera system and making changes to it. The cameras are being relabeled and reprogrammed to make them more user friendly.
- Locks – a lock has now been installed on the upper courtroom door. This restricts access the courtroom when court is not in session.
- Court Services Report – The court security officer provided 9 escorts from December thru March. He provided 3 escorts of subjects from the courthouse that were causing a disturbance or were in custody and being transported to jail. He performed one electronic search. No alarms were responded to.
- Handouts – report from Russ Hanson on the Court & Security Conference.

- **Other/New Business:**

- No new business was discussed.

- **Next Meeting.** August 7, 2014 at 10:30 A.M.

- **Adjournment.** Meeting was adjourned by Judge Rosborough at 10:55 A.M.